

Application Guidebook for Admission to
Doctoral Program (Doctor's Course) of Major in Design and Architecture of
Graduate School of Design and Architecture
Nagoya City University
for Academic Year 2024 (October Enrollment)

Outline of Doctoral Program (Doctor's Course) of Major in Design and Architecture
of Graduate School of Design and Architecture

Admission policy of the Graduate School of Nagoya City University

Nagoya City University (NCU) aims to be “an university in which all citizens feel pride and affinity” as our basic philosophy. In graduate education, based on our belief that research guidance for graduate students is a part of the enlivenment of research activities, we aim to cultivate researchers and professionals who have advanced expertise and an interdisciplinary point of view.

With this philosophy and aim, the graduate school is widely looking for individuals who have the fundamental specialized knowledge and techniques, advanced expertise and an eagerness and aptitude for activity both within Japan and abroad with diverse skills and work experience.

Educational goal and admission policy of the Graduate School of Design and Architecture

[Educational goal]

With three themes of “technology,” “sensibility” and “human understanding,” the Graduate School of Design and Architecture aims to develop a human resources pool with a wide range of perspectives and culture, rich creativity, and advanced knowledge and skills so that they can contribute to the construction of a sustainable society through the theory and practice of design.

[Admission policy]

•Ideal model of a student

An individual who aims to be a researcher in the design and architecture field, or a leader of advanced-level professionals in the industry, academic and government fields

•Content and standard of knowledge to be acquired

- (1) Special knowledge equivalent to that of those who have completed the Doctoral Program (Master's Course) in Design and Architecture
- (2) Eagerness for research and the propulsive capacity required to write a thesis for the degree of the Doctoral Program (Doctor's Course)
- (3) Sufficient ability for communication and information gathering in the relevant domestic and foreign research fields
- (4) Japanese skills sufficient for reading sentences, oral statement and descriptive expression of his/her idea, and smooth communication

Course term 3 years

[Course hours of the doctoral program]

Monday – Saturday	1st period	9:00 – 10:30
	2nd period	10:40 – 12:10
	3rd period	13:00 – 14:30
	4th period	14:40 – 16:10
	6th period	18:00 – 19:30
	7th period	19:40 – 21:10

*As a general rule, classes will not be held during the 5th period.

Course completion and award of degree

The Doctoral Degree (in Design and Architecture) is awarded to those who have been enrolled for three years or more, completed the required subjects with 16 or more credits as specified below, received the required research guidance, and passed the examination of doctoral degree thesis and the final test.

Course subject		Year allocation	Number of credits	Remarks
Special Research	Informatics and Media Design Study Special Research I – VI	1 – 3	8	Requirements for completion: Special Research I – VI 8 credits should be acquired. Special Seminar I – VI 8 credits should be acquired. The applicant should acquire these 16 credits, and pass the final test and the examination of doctoral degree thesis.
	Industrial Innovation Design Study Special Research I – VI	1 – 3	8	
	Architecture and Urban Design Study Special Research I – VI	1 – 3	8	
Special Seminar	Informatics and Media Design Study Special Seminar I – VI	1 – 3	8	
	Industrial Innovation Design Study Special Seminar I – VI	1 – 3	8	
	Architecture and Urban Design Study Special Seminar I – VI	1 – 3	8	

1. Number of students to be admitted

Major in Design and Architecture

A small number of students (including some autumn admission students and specially admitted adult students)

2. Eligibility of applicants

(1) General admission

- a. Those who have the master's degree or are expected to acquire the master's degree by September, 2024
- b. Those who have acquired a degree equivalent to the master's degree in a foreign country or are expected to acquire such degree by September, 2024
- c. Those who have completed a correspondence course of education in Japan, which is provided by a foreign educational institution, and acquired a degree equivalent to the master's degree or are expected to acquire such degree by September, 2024
- d. Those who have completed a program of a foreign educational institution in Japan, where the educational institution being positioned in the school education system of the foreign country as having the graduate school program and the graduate school program being separately designated by the Minister of Education, Culture, Sports, Science and Technology of Japan, and acquired a degree equivalent to the master's degree or are expected to acquire such degree by September, 2024
- e. Those who have completed a program of United Nations University established based on the resolution of the General Assembly of the United Nations adopted on December 11, 1972 specified by Section 2, Article 1 of the Act on Special Measures (Japan Law No. 72, 1976) enacted along with the contract between the United Nations and Japan for the Headquarters of United Nations University, and acquired a degree equivalent to the master's degree or are expected to acquire such degree by September, 2024
- f. Those who have completed a curriculum of a foreign school, an educational institution specified by "d" above, or United Nations University, passed the test and examination specified by Section 2, Article 16 of the Standards for Establishment of Universities (Ordinance No. 28 of the Ministry of Education, Science, Sports and Culture, 1974), and are recognized as having academic ability equivalent to or higher than that of those who have the master's degree.
- g. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology.

- h. Those who have been recognized as having academic ability equivalent to or higher than that of those who have the master's degree through the individual evaluation of qualification for examination administered by the Graduate School of Design and Architecture of NCU, and are expected to reach the age of 24 by September 30, 2024

※Those who intend to make an application under “f,” “g” and “h” above are requested to undergo the individual evaluation of qualification for examination (refer to “16. Individual evaluation of qualification for examination under ‘f,’ ‘g’ and ‘h’ of ‘2. Eligibility of applicants’” on P. 9).

(2) Special admission for working individuals

Those who have served in a company, public office, educational institution, research institution, etc. for two years or more in all as of September 30, 2024, are recognized as having equivalent work experience by the Graduate School of Design and Architecture of NCU, are expected to reach the age of 26 by September 30, 2024, and fall under any one of “a” through “h” of (1) above.

※Those who is employed at the time of application should take the examination under the "Special admission for working individuals".
However, those who does not meet the conditions noted 2 Application Qualifications (2) Special Selection for Working Adults should take the "General Selection" examination.

3. Period and method of application

June 3(Mon) –June 14 (Fri), 2024[must be received by this date]

- **Application must be made by post. Delivery in person is not accepted.**
- Put the application documents, etc. in the prescribed envelope of NCU, and send them **by registered express post.**
- If applying from a foreign country, be sure to entrust your application procedure to a proxy residing in Japan. Application by post from a foreign country is not acceptable. Notifications from NCU will be addressed to your proxy.
- Applications that do not arrive by the specified time limit will not be accepted. **(Note that the postmark date is not counted.)**
- When your application documents are accepted, your examination admission card, instructions for examination, etc. will be sent at a later date. If you do not receive them past June 28 (Fri), 2024, contact the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Division (P. 3).
- If your certificate of degree awarding, certificate of diploma of the last school or institution, etc. issued by a foreign higher educational institution cannot be reissued, submission of a photocopy is acceptable. Never send the original that cannot be reissued. However, if a photocopy is submitted, be sure to present the original when you take the admission procedure. If you are a government-sponsored foreign student, the certificate of original is acceptable (provided that the certificate of original is authorized by a public agency).

Note 1: You as an applicant are requested to consult the preferred faculty members in advance about your graduate research (Refer to “20. Preliminary consultation for applicants” (P.11).

Send the application documents by mail to:

Staff in charge of Graduate School of Design and
Architecture
Entrance Examination Section, Student Affairs Division
Nagoya City University
1, Aza Kawasumi, Mizuho-cho, Mizuho-ku, Nagoya, Aichi
467-8601, Japan
Tel: +81-52-853-8020 Fax: +81-52-841-7428
E-mail: shingaku@adm.nagoya-cu.ac.jp

4. Application documents, etc.

Documents, etc.		Description
①	Application for Admission; Portrait Card; Examination Card	<p>[Use the prescribed Form 1 of NCU]</p> <p>Affix to the application form your photograph, which should be directly facing the camera, upper body, bare head, no background, color, measuring 4cm high × 3cm wide, and taken within 3 months before application. Indicate the receiving address at which you can be certain to be contacted.</p>
②	Resumé	<p>[Use the prescribed Form 2 of NCU]</p> <p>In “Academic Background,” start the entry from the graduation from junior high school. If you have work experience, provide details in “Career.”</p> <p>If you make an application under “b” and “c” of “2. Eligibility of applicants” above, enter all school education you completed from elementary education (equivalent to elementary school) to higher education (equivalent to university).</p> <p>If you make an application as a specially admitted adult student, enter your work experience from the oldest with the number of years of employment.</p> <p>If your Resumé is prepared in a foreign language, prepare a Japanese translation and attach it to your Resumé. However, if you are a government-sponsored foreign student and your Resumé is prepared in English, you do not need to prepare a Japanese translation.</p> <p>※ If you make an application under “g” and “h” of “2. Eligibility of applicants” above, submit your Resumé when you apply for the individual evaluation of qualification for examination.</p>
③	Certificate of Completion of Doctoral Program (Master’s Course) (Expected Completion)	<p>The certificate should be prepared by the president of the university you are enrolled in or have graduated from.</p> <p>If you make an application under “b” or “c” of “2. Eligibility of applicants” above, submit a document that certifies your degree acquisition. Prepare a Japanese translation in any form, and be sure to attach it to the certificate. Do not write the Japanese translation directly on the original certificate. A photocopy of your certificate is not acceptable. If the certificate cannot be reissued, you may submit a photocopy. When you send a photocopy, do not send the original together. Present the original when you take the admission procedure.</p> <p>※ If you make an application under “g” or “h” of “2. Eligibility of applicants,” submit the Diploma (Certificate of Completion) of the last school, if possible, when you apply for the individual evaluation of qualification for examination.</p> <p>※ If you are a government-sponsored foreign student, you may submit the certificate of original (provided that the certificate of original is authorized by a public agency). If the certificate is issued in English, you do not need to attach a Japanese translation.</p>

④	Academic Transcript (undergraduate and graduate school)	<p>The Academic Transcript should be prepared by the president of the university you are enrolled in or have graduated from.</p> <p>If you make an application under “b” or “c” of “2. Eligibility of applicants,” submit your Academic Transcript of a higher educational institution (equivalent to undergraduate school and the master’s program of graduate school) you have completed in a foreign country. Be sure to prepare a Japanese translation in any form and attach it to the document. Do not write the Japanese translation directly on the original certificates. A photocopy of your certificate is not acceptable. If the certificate cannot be reissued, you may submit a photocopy. If a photocopy is submitted, do not send the original together. Present the original when you take the admission procedure.</p> <p>※ If you make an application under “g” or “h” of “2. Eligibility of applicants,” submit the Academic Transcript of the last school, if possible, when you apply for the individual evaluation of qualification for examination.</p> <p>※ If you are a government-sponsored foreign student, you may submit the certificate of original (provided that the certificate of original is authorized by a public agency). If the certificate is issued in English, you do not need to attach a Japanese translation.</p>
⑤	Master’s thesis	<p>[If you have acquired a master’s degree]</p> <ul style="list-style-type: none"> • A photocopy of your Master’s thesis (or its equivalent) ... 1 copy <p>※ If you have acquired a master’s degree by any non-thesis means (e.g., production), submit the outline of the alternative (written in 10 or more sheets of JIS A4 size).</p> <ul style="list-style-type: none"> • Summary of your master’s thesis (written in about 1,200 Japanese characters in any form) ... 1 sheet <p>[If you are currently a master’s program student]</p> <ul style="list-style-type: none"> • Summary of your research performance achieved during your enrollment in the master’s program (in two sheets of JIS A4 size in any form) ... 1 set
⑥	Official score of TOEIC or score of TOEFL *Photocopy is not acceptable	<p>Your official score of TOEIC Secure Program (SP) Test to be submitted should be dated retroactively within four years from the date of your application. The type of TOEIC SP Test should be limited to “Listening & Reading.” An official score of TOEIC downloaded and printed from website is not acceptable.</p> <p>On the other hand, if you are submitting the results of the TOEIC Listening & Reading public test conducted after April 2023, you can also submit a copy of your digital official certificate instead of the traditional official certificate. When submitting a copy of the digital official certificate, please also write the digital official certificate URL on the back of the copy of the digital official certificate.</p> <p>Please request that the official TOEFL (iBT) score slip arrive from the U.S. ETS to our university (Nagoya City University-Entrance Examination Division DI code: B212) by the application date.</p> <p>For the official score of TOEFL (iBT), request the Education Testing Service (ETS) in the US to send it to NCU (Nagoya City University - Entrance Examination Division DI code: B212) to arrive not later than the date of application.</p> <p>※ If you are unable to send the original for some special reason, contact NCU before hand. Incidentally, if you have completed the doctoral program (master’s course) of the Graduate School of Design and Architecture of NCU or you are a government-sponsored student, you do not need to submit the official score of TOEIC or score of TOEFL.</p> <p>※ For TOEIC and TOEFL, be sure to take the test at a time when you can submit your scores within the application period.</p>

		<p>※For certification tests other than TOEFL, those within the expiration date specified by the certification test are valid.</p>
⑦	Reason for Application	<p>[Use the prescribed Form 3 of NCU] You may type out the form instead of writing by hand, but be sure to use the prescribed form of NCU. When you fill the form in a foreign language, prepare and attach a Japanese translation. If you are a government-sponsored foreign student, you do not need to prepare a Japanese translation.</p>
⑧	Research Plan	<p>[Use the prescribed Form 4 of NCU] You may type out the form instead of writing by hand, but be sure to use the prescribed form of NCU. When you fill the form in a foreign language, prepare and attach a Japanese translation. If you are a government-sponsored foreign student, you do not need to prepare a Japanese translation.</p>
⑨	Resident Register (only for foreign nationals)	<p>If you are a foreign national, submit your Resident Register. If your visa status is for short-term residence, submit a photocopy of the Japan entry visa stamped in your passport. If you are residing in a foreign country, submit a photocopy of your passport. ※The Resident Register should not bear your individual number (so-called “<i>My number</i>”). If your Resident Register indicates your individual number, obscure it completely with a permanent marker, etc. (Do not obscure the status, term and expiration of your residence.)</p>
⑩	Examination fee, etc. (30,344 yen)	<p>When paying the examination fee, fill in the transfer request form (prescribed form of NCU) with the required information, and present it with 30,344 yen (30,000 yen as examination fee + 344 yen as express delivery fee for sending the examination admission card) at a bank by transfer. (Japan Post Bank or <i>Yucho</i> Bank does not perform this transfer. Do not use a bank ATM, etc.; be sure to transfer at a bank counter in Japan.)</p> <ul style="list-style-type: none"> • The bank fees are payable by the applicant. • Submit the “Payment Certificate for Examination Fee, etc. (Slip B),” received from the bank, etc., together with the other application documents. <p>※Do not submit but retain the “Receipt of Transfer Amount (and Transfer Fee) (Slip A).”</p> <ul style="list-style-type: none"> • The examination fee is not refundable as a rule. However, in any of the below-listed cases, the paid examination fee may be refunded. Confirm this on the NCU website. <ol style="list-style-type: none"> ①The examination fee was transferred twice. ②The application documents were not submitted after the examination fee, etc. were transferred (or the application was not accepted).
⑪	Mailing seal	<p>[Use the prescribed form of NCU] Clearly indicate your receiving address. The mailing seal is used to send your examination admission card and examination result. Enter the name and address at which you can be certain to receive them.</p>
⑫	Envelope for submission of application documents	<p>Fill in the front cover of the envelope (prescribed form of NCU) for submitting your application documents with the required information, paste it on an envelope (24.0×33.2cm for A4 paper) (to be procured for yourself), put your application documents, etc. in the envelope, and send them by post to Entrance Examination Section of Student Affairs Division</p>

※If you are a specially admitted working individuals, submission of the following document ⑫ or ⑬ is also required:

⑬	Examination Permit (for those employed)	[Use the prescribed Form 5 of NCU] If you are currently employed, obtain the permission of your immediate superior.
⑭	Certificate of Employment (for those no longer in employment)	[In any form] If you are no longer employed at the time of application, submit a document issued by your former employer that certifies the period of employment.

※ If you make an application under “g” or “h” of “2. Eligibility of applicants” through the individual evaluation of qualification for examination (“16. Individual evaluation of qualification for examination under “f,” “g” and “h” of “2. Eligibility of applicants” on P. 9), submit all documents specified in the above table other than those submitted when you took the individual evaluation of qualification for examination.

※ If your name indicated in your Certificate of Completion and Academic Transcript is different from your current name, submit a document that can certify the change of your name, such as extract of family register.

※ A government-sponsored foreign student accepted by NCU refers to a student who has satisfied the following requirement and been admitted by any one of the following three screening methods:

[Requirement]

Those who are at a level higher than the graduate level, and going to receive education and research guidance at a graduate school in Japan. The period of being a student is limited to two years as a rule or to the standard study period of the normal graduate school course.

[Screening method]

1. Recommendation by an embassy (recruiting through a Japanese embassy, etc. in a foreign country)

※ If, while having been enrolled in the graduate school of non-NCU university as a government-sponsored foreign student, you make an application to the graduate school of NCU and intend to continue as a government-sponsored foreign student, consult with NCU in advance.

2. Recommendation by other university (recruiting and recommendation through affiliated foreign universities of universities in Japan, mainly under the inter-university exchange agreement)

3. Offering in Japan (Recommendation of self-supporting international students enrolled in other universities in Japan)

5. Preliminary consultation for applicants with disabilities, etc.

Applicants with disabilities, etc. who require special consideration during examinations and their studies are requested to give notice to the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Administration (P. 3) before making an application.

6. Date and method of selection for admission

(1) Date, time, subjects, etc. of examination (common to general admission and special admission for adult students)

※Note that the time of interview examination is subject to change depending on the status of application.

Examination date	Examination time	Examination subject
July 6 (Sat), 2024	10:30—11:30	Short essay (written examination) Essay about the specialized research field in Japanese or in English

	13:00—	<p>Interview examination: Presentation on the following two topics within 10 minutes: ①Outline of your master’s thesis or master’s production (about five minutes) ②Research scheme based on your “Reason for Application” and “Research Plan” (about five minutes). You may use a personal computer or other equipment, but must prepare your own equipment.</p>
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(2) Screening method

For the admission of applicants, their application documents and examination results are comprehensively evaluated for determination.

(3) Examination place and assembly time

Kita Chikusa Campus Nagoya City University (2-1-10, Kita Chikusa, Chikusa-ku, Nagoya)
For details, refer to the guide that will be sent with your examination admission card.

7. Announcement of application results

July 19 (Fri), 2024 at 14:00

The announcement will be posted at the entrance of the administration building of the Graduate School of Design and Architecture, and each applicant will also be notified.

8. Admission procedure

(1) Time limit of procedure

Early August, 2024

(2) Method of procedure

Notification of the method of procedure will be promptly sent to you together with the Notice of Admission.

(3) Fee payable during the admission procedure

a. Admission fee (current)	Nagoya City residents, etc.	232,000 yen
	Others	332,000 yen

※ If you have completed the Doctoral Program (Master’s Course) of the Graduate School of Design and Architecture of NCU and proceed into the Doctoral Program (Doctor’s Course), payment of the admission fee is not required.

b. Disaster and accident insurance for student education and research (existing) 2,600 yen (for three years)

c. Liability Insurance coupled with Disaster and accident insurance for student education and research. (for three years) 1,020 yen

Note 1: “Nagoya City residents, etc.” means ① enrolled students or ② their spouse or first-degree family member who can certify by referring to their Resident Register that they have continuously had an address within Nagoya City for one year or more prior to the date of admission (October 1).

Note 2: The admission fee, etc. should be paid through a financial institution by the date of the admission procedure. The paid admission fee is not refundable.

Note 3: The above tuition is for those who enrolled in the academic year 2023. If the tuition is revised during your enrollment, the revised tuition will apply.

9. Immigration clearance

For foreign students, if the legitimate immigration clearance fails to be completed by the time limit for admission (October 1, 2024), the admission may be revoked.

10. Tuition

Annual amount 535,800 yen (1st semester and 2nd semester: 267,900 yen each)

Note 1: After admission, the tuition is to be paid in two installments a year (for the 1st semester and the 2nd semester) (automatic withdrawal from your account).

Note 2: The above tuition is for those who enrolled in the academic year 2024. If the tuition is revised during your enrollment, the revised tuition will apply.

Note 3: Additional required expenses may be collected later.

11. Tuition waver system

Students who are recognized as distinguished students but experience difficulties paying tuition for financial reasons will be exempted from the tuition 100%, 50% or 25% provided that they are determined to be qualified through examination.

For details, contact Student Support Section, Student Affairs Division (Tel: +81-52-872-5042).

12. Scholarship system

The Japan Student Services Organization (JASSO) offers a loan system to graduate students. Those who desire to utilize the loan system will be examined on academic performance, research competency, etc. When they are determined to be qualified, they will be recommended to the JASSO.

13. Graduate Course of International Program to Conjoin Brain Science and Society

- (1) For more information about this program, please refer to the application guidelines that will be available on NCU website in the near future.
- (2) A limited number of applicants will be admitted.
- (3) The student of this program will be provided 40,000 yen/month per person as the grant-in-aid.

Applicants to this program must pass the entrance examination for the Doctoral Program of Nagoya City University Graduate School of Design and Architecture and be admitted in October 2024. Applicants for this program will be selected from the successful entrance examinees.

* Students enrolled in this program must complete the requirements of this program and the Doctoral Program in the Graduate School of Design and Architecture.

14. Extended course system

This system is to allow those who are unable to complete the course within the standard course period due to being employed, etc. by permitting them to systematically complete the course within a set period beyond the standard course period.

• Standard course period: Three years for the doctoral program (doctor's course)

• Extended course system: The above standard course period may be extended by two years (to make the course period five years)

• Annual tuition: The total tuition for the standard course period is calculated proportionally based on the extended course period. For details, contact the office of the School of Design and Architecture (tel: +81-52-721-1225).

15. Cautions

- (1) Applications lacking necessary documents will not be accepted.
- (2) Applicants found to have made false statements in their applications may have their admission revoked even after enrollment.
- (3) Application documents, etc. will not be returned.
- (4) If you change your receiving address, immediately notify the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Administration (P. 3).
- (5) Double enrollment is prohibited as a rule

16. Individual evaluation of qualification for examination under “f,” “g” and “h” of “2. Eligibility of applicants”

• If you make an application under “g” or “h” of “2. Eligibility of applicants,” submit the below-listed documents by the specified time limit. If the documents are prepared in a foreign language, prepare a Japanese translation and attach it to them. However, if you are a government-sponsored foreign student, you do not need to attach a Japanese translation.

If you make an application from a foreign country, be sure to entrust your application procedure to a proxy residing in Japan. Application by post from a foreign country is not acceptable. Notifications from NCU will be addressed to your proxy.

The results will be promptly notified to the applicant or his/her proxy.

Documents, etc.		Remarks
①	Request for Individual Evaluation of Qualification for Examination	[Use the prescribed Form 6 of NCU]
②	Achievement Record	[Use the prescribed Form 7 of NCU]
③	Document certifying the contents of the Achievement Record	Any form
④	Resumé	[Use the prescribed Form 2 of NCU]
⑤	Diploma (Certificate of Completion)	Diploma (Certificate of Completion) of the last school attended
⑥	Academic Transcript	Academic Transcript of the last school attended
⑦	Self addressed, stamped return envelope	(Used to notify the results of the qualification screening) A 344-yen stamp affixed to a C4 sized envelope, with the return address, postal code, and name specified on the face of the envelope.

If you make an application after passing the individual evaluation of qualification for examination, you do not need to submit “Resumé” (in the prescribed Form 2 of NCU), “Diploma (Certificate of Completion)” or “Academic Transcript.”

Application period for Individual Evaluation of Qualification for Examination:

May 13 (Mon) – 23 (Thu), 2024 [must be received by this date]

※ **Regarding the submission method and destination, write in red on the front of the envelope, "The qualification examination documents for the doctoral program of the Graduate School of Design in October Enrollment" and Please mail to the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Administration (P. 4). Delivery in person is not accepted. Send them by registered express mail.**

If you make an application under “F” of “2. Eligibility of applicants,” consult in advance with the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Administration (Tel: +81-52-853-8020) (P.3).

17. Notification from NCU in case of emergency

In case of emergency (e.g., occurrence of disaster) or if changes are required to the contents of this application guidebook, students will be notified of the changes through the website of NCU.

Particularly as the examination day draws near, pay close attention to the website of NCU.

Applicants may also be directly contacted. In your application documents, therefore, be sure to provide contact details where you can always be reached.

○NCU Website <https://www.nagoya-cu.ac.jp/>

18. Treatment of your personal information

NCU treats your personal information in accordance with the Act on the Protection of Personal Information of Nagoya City.

(1) Use of your personal information

- a. Your name, address and other personal information given in application documents, etc. are used for our operations of selection for admission (e.g., application registration, selection, application result announcement, admission procedure).
- b. Your personal information used for selection for admission (e.g., Academic Transcript) may be used as reference material for investigative research and academic research to improve future selection for admission and graduate education. (Investigative research results are announced in such a way that individuals cannot be identified.)
- c. After you are admitted, your personal information is used for operations related to educational

- affairs (e.g., enrollment management, schooling guidance), student support (e.g., health control, tuition waiver, application for scholarship, job placement support), and tuition collection.
- (2) Entrustment of operations to external business operators
The operations of (1) above may be entrusted to some external business operators under an agreement with them for proper treatment of personal information.

19. Total smoking ban on the premises

NCU has banned smoking on the premises. All students are requested to observe this policy, and asked to further cooperate by not smoking on roads around NCU.

20. Preliminary consultation for applicants

- (1) Contact all preferred faculty members by e-mail.
- (*) For the e-mail address of each faculty member, refer to [Faculty—Members] on the website of the Graduate School of Design and Architecture of NCU at:
<https://www.nagoya-cu.ac.jp/sda/teacher/>
(If you specify the address to which you like to receive a reply from the preferred faculty member, clearly indicate your preferred e-mail address, telephone number, etc. If none is specified, any reply will be sent to the e-mail address from which the initial e-mail was received.)
- (*) If you do not receive any reply from NCU within several days after you contact the preferred faculty member or Office of Graduate School of Design and Architecture, please call:

<p style="text-align: center;">Office of Graduate School of Design and Architecture: Tel: +81-52-721-1225</p>

- (2) Send an e-mail to the office of Graduate School in advance notifying ①Your name,②Name of the preferred faculty member of you consulted, to the following e-mail address:
jimu@sda.nagoya-cu.ac.jp

Appendix: Academic advisor in charge of special research and research guidance theme

Related area	Academic advisor	Special research guidance themes
Informatics and Media Design Area	Assoc. Prof. Hidehiko Omata	Contemporary art, sculpture, photograph, art practice Research on the possibility of contemporary artistic expression and the sharing and inheritance of culture
	Assoc. Prof. Eli Kaminuma	Research in artificial intelligence design for sustainable smart society based on environmental monitoring and assessment
	Prof. Yasuyuki Kurihara	Production and research of images, image content products, etc. with wide treatment of the screen image category from personal images to experimental films, to documentaries and to story films, and treatment of their composite or intermediate research themes
	Assoc. Prof. Kenri Kodaka	Research with cognitive psychological approach in the plasticity of physical image
	Lecturer Kei Kobayashi	Research in interaction design and information design
	Prof. Sei-ichi Tsujimura	Investigation of the relationship between sensory processes and higher level of brain function, especially through colour and brightness processing. I also focus on the function of melanopsin retinal ganglion cells, which play an important role in the brain
	Assoc. Prof. Ryu Nakagawa	Research and production of image design, media art and interactive art
	Prof. Aya Harikai	Research of art history and design history
	Assoc. Prof. Keita Matsumiya	Research on composition, music informatics, music theory, hybrid instruments, and electroacoustic music.
	Prof. Kiyoko Yokoyama (※Not available as an academic supervisor)	Research in the development of methods for processing and visualizing biological signal and motion data, and the application of ergonomics
Industrial Innovation Design Area	Assoc. Prof. Tomoaki Kageyama	Research in product design, GUI design, and “imagination margin” design
	Assoc. Prof. Masayuki Kageyama	Research in Markov decision process and non-additive measure
	Assoc. Prof. Takashi Kato	Research and development of man-machine interface, particularly futuristic medical and healthcare products development, and research in biomedical engineering and integrated design from a new viewpoint based on human bodily mechanics and hominal physiology
	Prof. Shinobu Nakagawa	Research in UX design, Robotics design, Advanced industrial design, Japanese traditional performing arts design
	Prof. Dai Hanawa	Research in the application of information and telecommunication engineering, particularly artificial reality, information and telecommunication in computer-supported cooperative work (CSCW), and sensor network

	Prof. Takahiro Matsumoto	Research in interaction between light / electromagnetic wave (X-ray to THz domain) and nano space electrons, and a new device design based on these principles
	Prof. Junko Mori	Research and production of graphic design and communication design

Related area	Academic advisor	Special research guidance themes
Architecture and Urban Design Area	Prof. Takayoshi Aoki	Investigation and diagnosis techniques for existing stock and architectural heritage, structural health monitoring and safety evaluation, and preservation and utilization
	Prof. Yasuyuki Ito (※Not available as an academic supervisor)	Research in the scenery and spatial structure of urban communities and traditional settlements
	Assoc. Prof. Akihiko Ono	Planning, investigation and research of landscape design, garden design and scenic design
	Assoc. Prof. Toshiaki Kimura	Structural planning and designing of shell structure, development of design technique using structure optimization and its application, and research in architectural structure design
	Prof. Toshimitsu Kuno	Research in the reading of mainly modern and contemporary architectural design and spatial arrangement, and research in reinterpretation related to the spatial arrangement in modern cities
	Lecturer Tai Satoh	Research in environmental psychology and environmental behavior considering the viewpoint of human psychology and recognition as well, and proposal of spaces for concentration, interaction, and rest in workplaces both inside and outside the office
	Prof. Eisuke Tabata	Basic theories for spatial design from the viewpoint of human body, psychology, behavior, and interaction. Architectural planning, architecture and furniture design.
	Prof. Masato Mizoguchi (※Not available as an academic supervisor)	Development process of historic buildings, cities and villages and characteristics of their designs and spaces, and research in the application of history to urban development
	Prof. Takeshi Mukaiguchi	Historical research in modern city planning, and research in the constitution of traditional cities and villages and their space
	Prof. Gyuyoung Yoon	Energy management of air-conditioning systems, proposal of a passive architectural design method using and taking advantage of natural and wasted energy